

**SINGAPORE TAEKWONDO FEDERATION
GUIDELINES ON
TIGHTENING OF SAFE MANAGEMENT MEASURES FOR
SPORT AND PHYSICAL EXERCISE & ACTIVITY UNDER
PHASE 2 (HEIGHTENED ALERT) (22 JULY TO 18 AUGUST
2021)**

Version	Prepared By	Prepared Date	Endorsed By	Endorsed Date
1.8.0	M Ho	20 July 2021	SportSG	30 July 2021
1.7.0	M Ho	17 July 2021	(Draft)	(Draft)
1.6.0	M Ho	9 July 2021	(Draft)	(Draft)
1.5.0	M Ho	19 Jun 2021	(Draft)	(Draft)
1.4.0	M Ho	15 Jun 2021	(Draft)	(Draft)
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1.2.0	M Ho	14 May 2021	(Draft)	(Draft)
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1.0.0	M Ho	6 May 2021	SportSG	7 May 2021
0.9.5	M Ho	4 Jan 2021	SportSG, IMC, MC	18 Jan 2021

1. INTRODUCTION

- 1.1. On 20 July 2021, the Multi-Ministry Taskforce announced that with effect from 22 July to 18 August 2021, there will be a further tightening of safe management measures (SMMs) to curb the transmission of COVID-19 within the community, similar to those previously introduced under Phase 2 (Heightened Alert).
- 1.2. Following the announcement, Sport Singapore has provided guidance regarding the further tightening that concerns all sports and physical exercises & activities, and public & private sports & recreational facilities in Singapore for the period of 22 July to 18 August 2021. These measures are directed towards containing community spread of COVID-19 by restricting sport and physical activities that take place in higher-risk settings such as those that take place indoors, as well as those where participants are likely to be engaging in strenuous activities unmasked. Changes will apply to tighten restrictions on density and group size, as well as for outdoor and indoor activities).
- 1.3. The updated measures described in this guidance must be adhered to starting 22 July and ending at the close of 18 August 2021.
- 1.4. These guidelines will cover the following key areas – **General Measures, Training Measures, General Hygiene, Education and Return to Sport.**
- 1.5. Affiliates are to take guidance from these guidelines in developing their safe management plan (hereinafter referred to as “Plan”). These guidelines have to be incorporated into the safe management measures required by the Ministry of Manpower issued on 9 May and updated on 14 May 2021 (“Requirements for Safe Management Measures at the workplace).

- 1.6. Measures from advisories by MTF, MOH, MOM and other relevant agencies should also be referenced if relevant. Requirements can be found on: <http://covid.gobusiness.gov.sg/safemanagement/sector>.
- 1.7. This Plan should be prepared and are to be made available on site for inspection by the authorities. Government agencies will be conducting inspections following Phase Two (Heightened Alert), where those who do not comply with safe management measures may face penalties. Sport Singapore will be conducting on-site inspections, where businesses found not complying with safe management measures may be required to close.
- 1.8. The number of workers who are working on-site should also be submitted via the GoBusiness portal <https://www.gobusiness.gov.sg/covid/> within the same two weeks.
- 1.9. In addition, affiliates must submit the declaration form found in Annex A to STF within two weeks of the date of commencement/resumption of on-site operations.
- 1.10. Affiliates who are conducting classes in community clubs or similar establishments/associations must work with the relevant parties to ensure that the measures are in place.
- 1.11. The STF guidelines will be updated based on the latest guidelines issued by the relevant authorities.

2. GENERAL MEASURES

2.1. Safe Management Officers

- 2.1.1. Appointment of Safe Management Officers (SMOs) who are briefed to oversee and ensure that the required Safe Management Measures are in place. The SMO will be responsible for formulating the implementation plans, conducting inspections and checks, as well as maintaining records for subsequent audits by the authorities.

2.2. Facility Access & Temperature Screening

- 2.2.1. Support Contact Tracing. All affiliates must register and implement Trace Together (which includes travel and health declarations) for participants and visitors. As such, there should be dedicated entry/exit points to the venue and movement control within the venue.
- 2.2.2. Implement Temperature Screening. Affiliates must conduct temperature screening and checks on visible symptoms for visitors prior to entry and turn away those with fever and/or who appear unwell. Individuals with temperatures of 38 degree Celsius and above are considered as having a fever and will be denied entry.

2.2.3. Travel and Health Declaration. Athletes, coaches or other approved personnel who are unwell, on Stay Home Notice (SHN) or Quarantined Order will not be allowed to enter the venue.

2.2.4. From 17 May 2021 onwards, all visitors and staff are to use either the TraceTogether app or the TraceTogether Tokens for SafeEntry.

2.3. Facility Capacity

2.3.1. Facilities can only admit a maximum number of persons according to its Gross Floor Area (GFA) based on 16 sqm per person. No facility, regardless of size, shall admit more than 50 persons without specific approval by Sport Singapore. i.e. facilities up to 32 sqm can admit up to 2 persons. This number does not include staff.

2.4. Crowd and Flow Management

2.4.1. Crowd Management. Affiliates who operate their own facilities will have to devise systems to ensure there is no overcrowding at or around their premises, such as through the use of booking systems. These affiliates will have to manage rest areas and changing room operations to prevent crowding and loitering.

2.4.2. Safe Distancing of 1m during entry/exit/queuing (i.e. as a practical guide this equated to “2-arm’s length during exercises”).

2.4.3. Wear Masks & Ensure Hygiene. Affiliates will have to ensure that all visitors don masks when they enter the facility. Hand sanitizers should be placed in close proximity of the facility entrance and high-touch surfaces like door handles. Visitors should be encouraged to sanitize their hands before entering the facility.

2.4.4. Human Traffic Flow. Redesign traffic flow to minimise mixing. Affiliates will have to organize human traffic flow and space management to ensure that the mixing of groups is minimized to transient contact. Athletes from one training session must be allowed to leave the training area before the next group comes in. Equipment should be arranged to allow users to exercise at a safe distance with each other.

2.4.5. Affiliates should minimize walk-ins and encourage visits by prior appointment.

2.5. Minimize Time and Contact

2.5.1. Minimize use of changing facilities. Encourage athletes to prepare prior to arrival (arrived dressed and ready to train) to minimise use of changing facilities.

2.5.2. Minimize use of bathrooms. Encourage athletes to shower at home (instead of at the facilities) upon completion of training.

- 2.5.3. Staggered training timings should be implemented to avoid overcrowding in the training venue, such that safe physical distancing is not possible.
- 2.5.4. Encourage athletes and coaches to only commute between training venues and their residences, without lingering outside before/after training.
- 2.5.5. Athletes should be encouraged to not socialize or have group meals before, during or after training.
- 2.5.6. There should be no unnecessary body contact (e.g. hand shaking, high fives).

3. TRAINING MEASURES

- 3.1. In general, physical distancing of 2m (2 arms-length) between individuals should be maintained while exercising and playing sport (i.e. activities where athletes are spaced out and moving by command in synchrony – hand techniques, kicking, Poomsae).
- 3.2. As stated in clause 2.3.1, depending on the facility's Gross Floor Area, there can be multiple groups of no more than 2 persons per group (including Coach/ Instructor), allowable up to 30 participants or the capacity limit of the venue, whichever is lower. The maximum number of participants in a class is 30 regardless of the venue capacity (1 person per 16sqm, maximum 50 persons). It is possible to have 2 classes of 25 persons each, if the GFA can accommodate 50 persons.
- 3.3. Masked activities can take place in multiple groups of 2, up to 30 participants (including instructor) or the capacity limit of the venue, whichever is lower.
- 3.4. For organized programs and classes that take place outdoors, unmasked activities, can take place with only two persons (including instructor), and there can be no multiple groups of 2.
- 3.5. A 3-metres distance must be maintained between the groups and there are to be no mixing/ mingling between the groups at all times. Groups must be separated with visual indicators (i.e. marking on the floors) or through physical means (i.e. different training halls or physical barriers).
- 3.6. One Coach/ Instructor is allowed to coach multiple groups of no more than 2 persons per group, if masked and he/she is to maintain a 3-metres distance from the groups and there should be always no mixing/ mingling between the groups. In addition, notwithstanding point 3.1 above, the below guidelines are relevant for our Affiliates:

- a) Modify the activities to minimize contact as much as possible. Keep total grappling time to no more than 15 minutes in total per session).
 - b) Transient contact such as kick and punch are acceptable.
 - c) Light contact sparring is allowed, but all participants must avoid extensive body contact. This should be done within the group of 2 persons, masked and/or unmasked.
 - d) Ensure that athletes do not shout unnecessarily while engaging in physical activities. This is because shouting increases the risk of transmission via droplets. Coaches/Instructors may raise their volume when communicating instructions or in the event of a potential danger.
- 3.7. Mask should be worn as a default by all. For organized programs and classes that take place indoors, all high intensity, unmasked activities are to be suspended. Activities that are strenuous and could result in participant removing their mask to catch their breath should not be conducted.
- 3.8. There must be no provision of common equipment to minimise fomite transmission. Sharing of any equipment should be avoided (e.g. weights, exercise mats). The premises must be wiped down / sanitised before passing on to the next user to minimise the risk of COVID-19 transmission.
- 3.9. Staggered class start times to allow for a minimum of 15 minutes between classes and/or put in place separate routes if a premise is able to host multiple classes at a time. This is to prevent intermingling and mixing between participants before and after class. Affiliates will have to ventilate the room after each class ends. Participants must leave the premises immediately once they have completed their classes, or if they have exceeded a two-hour period.
- 3.10. Food and drink must not be supplied or consumed within the activity area, except if the consumption of a drink is necessary to preserve life or prevent injury in an emergency.
- 3.11. When possible, athletes should be grouped to avoid repeat participants (minimized mixing of athletes on different days).
- 3.12. Besides practicing good hand hygiene (hand sanitizers) on entry and exit to venues, athletes should be encouraged to do so pre, post and during training.
- 3.13. Coaches who are conducting online classes while physical classes are being conducted in the same physical space are recommended to wear their masks when conducting the online classes. The coach should not interact with any other people if the mask is removed, and the mask must

be kept on before and after the online classes. During the online classes, the coach must also keep at least 3m away from other physical groups, with no inter-mixing between groups.

- 3.14. From 15 July, the Fast and Easy Testing (FET) is mandatory for the following workforce (does not include volunteers and those who are not paid/ compensated for their services) and the frequency of the FET shall be once every 14 days:
 - a. Gyms and fitness studios coaches / trainers / instructors where clients are engaged in unmasked activities.
 - b. Sport coaches / instructors in sports such as, but not limited to athletics, badminton, basketball, dance, football, swimming, martial art, etc, where trainees are unmasked.
- 3.15. During this period, the above-mentioned workforce who operates at settings with unmasked users and were placed on mandatory regular FET regimes, would not be required to do so during this period if their business operations are suspended. For businesses that continue to remain open, their staff must continue with the regular 14-day FET requirement. Such regular FET will continue to be made free of charge during this period.

More details on FET for sport and fitness sector are available at <https://www.myactivesg.com/read/2021/7/a-safe-and-gradual-resumption-of-sport-and-fitness-activities-with-mandatory-fast-and-easy-testing>

4. GENERAL HYGIENE

- 4.1. Enhance Cleaning Protocols. Affiliates will have to frequently disinfect training venues including mats, common spaces and interactive components (e.g. smart kiosks, turnstiles). Equipment will have to be thoroughly wiped down and cleaned after each use. Personal equipment should not be shared.
- 4.2. Affiliates should arrange for a dedicated time to implement their cleaning protocol.
- 4.3. Affiliates must arrange for adequate quantity of cleaning agents (i.e. sanitizers, disinfectant).
- 4.4. Hand hygiene stations should be placed in high traffic areas and entry/exit points.
- 4.5. Affiliates have to ensure the venue is well ventilated and aired at regular intervals (i.e. protocol and frequency).

5. EDUCATION

- 5.1. Education of individuals about COVID-19 risk mitigation strategies is crucial. Education will help to promote and set expectations for the required behaviors prior to recommencing activities. Possible education measures that the affiliates can implement include:
- Provide education material for individuals to promote required behaviors (e.g. regular and thorough hand washing, covering mouth and nose with a tissue or sleeve during coughing/sneezing).
 - Education of all individuals on hygiene practices and promote required behaviors relevant to their sport and environment.
 - No sharing of drink bottles and towels.
 - No sharing of mats, or equipment without an appropriate cleaning protocol, in between training sessions.
 - Display appropriate education material within sporting environments and facilities.
 - Encourage individuals to download the TraceTogether app.

6. RETURN TO SPORT

- 6.1. Individuals should not return to sport if in the last 14 days they have been unwell or had close contact with a known or suspected case of COVID-19. In an environment of community transmission of COVID-19, any individual with respiratory symptoms (cough, sore throat, fever or shortness of breath), even if mild, should not attend any training if they are unwell and should use a cautious approach.
- 6.2. Anyone who is unwell should be referred to a doctor in accordance with local MOH guidelines. Any individual with a possible case of COVID-19 should refrain from training (even at home) until they have been cleared to do so by a doctor, given the potential for worsening illness.
- 6.3. It should also be considered that anyone returning to sport and exercise after a period of social isolation and not exercising regularly may be at an increased risk of injury. Affiliates and individuals should apply a graded return to mitigate injury risk, understanding that sudden increase in training load will predispose to injury.

All coaches and athletes play a vital role in slow the spread of COVID-19. The safe reintroduction of sport requires thorough planning and safe implementation. Sport activities should be reintroduced in a cautious and methodical manner, based on the best available evidence to optimise athlete safety.

We therefore seek your continued support in ensuring strict adherence to the MOH, SportSG and related government advisories, and to convey these measures to your coaches and athletes. Let's work together to keep the Taekwondo community safe and healthy.

For queries, please email stkdf@mail.com or call STF office during office hours.

ANNEX A

**SINGAPORE TAEKWONDO FEDERATION
DECLARATION FOR
RESUMPTION OF TAEKWONDO ACTIVITY
FOR PHASE THREE
("SAFE NATION")
(VERSION 0.9.0: 28 DECEMBER 2020)**

AFFILATE: _____

I/We confirmed that we have implemented our safe management measures and safe return to sport plan with guidance from this advisory and other guideline from the relevant authorities.

REPRESENTATIVE: _____

POSITION: _____

ID (last 4 digits): _____

DATE: _____

SIGNATURE: _____
(and company stamp if applicable)

SAFE MANAGEMENT OFFICER:

NAME: _____

ID (last 4 digits): _____

DATE: _____

SIGNATURE: _____
(and company stamp if applicable)